**MINUTES OF THE MEETING 8th JANUARY 2019 AT 7.00PM**

**PRESENT** Mr M Gee (Chair), Mr S Taylor (Vice Chair), Mr J McEwan, Mrs S Orme, Mr E Parker, Mr D Redfern, Mrs J Riley, Miss J Taft, Mr M Ward,

**IN ATTENDANCE** Mrs A Robinson (Clerk), County Cllr G Musson, 2 Members of Public.

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| 1/19 | **Apologies**  Cllr Stoddart. |
| 2/19 | **Declaration of Members Interests**  None. |
| 3/19 | **Public Participation**  A member of public reported on continued highway problems at the Swadlincote Road/Woodhouse Street junction. First Fence are loading up on the junction. Cllr Taylor advised he will chase this up with the planning enforcement officer.  1 Member of Public leaves the meeting at 7.03pm. |
| 4/19 | **Police Matters**  No report received. A member of public reported on an increasing drugs problem in Woodville and gave an example of people openly dealing in broad daylight. Cllr Taylor advised the police would say this is not a unique problem in Woodville and urged residents to ring 101 or crime stoppers with information. This helps to build up a picture so police can target resources and requests can be made at the area forum meetings for these issues to be treated as priorities. Drug abuse is a serious issue and should be addressed. Cllr Taylor advised he would contact the housing officer and the police.  Cty Cllr Musson added that together with other county councillors’ alcohol and drugs resource toolkits were being funded as an education resource for community groups to use. |
| 5/19 | **Minutes**  **Resolved:** The Minutes of the Meeting held on 11th December 2018 were confirmed and signed by the Chair.  Cllr Redfern asked if there was an update on the cleaning contract. The Clerk advised dates and details had been confirmed with the groundsman and the invoice would now be queried with the contractor. |
| 6/19 | **County Councillor’s Report**  Cty Cllr Musson confirmed he was investigating the issues raised at the previous meeting and was aware of the list of the matters reported by Cllr Orme. The Clerk confirmed most items on the list were in Leicestershire and had been passed to Leicestershire County Council.  Cty Cllr Musson confirmed he had requested an update on the regeneration route and was asking questions regarding the capacity of Hepworth Road to carry the extra traffic. Purchase of small parcels of land are under negotiation and some compulsory purchase letters have been sent out.  Cllr Redfern reported the large double poled sign opposite Masseys was damaged over Christmas and is dangerous and will cause injury if it falls.  The Clerk reported on a lack of response from DCC regarding procedures for grit bins. Cty Cllr Musson will assist the Clerk in obtaining the required information. |
| 7/19 | **District Councillor’s Report**  Cllr Riley enquired if there was any update on Broomy Farm. Cty Cllr Musson advised a lot of the detail was still under consideration. Cllr Taylor explained the recent application and the impact and possible consequences of the permissions already granted for the development.  Cllr Taylor advised he had been dealing with some neighbour issues as part of his case work and reported the district’s budget process was underway.  County Cllr Musson and 1 member of public leave the meeting at 7.30pm. |
| 8/19 | **Clerk’s Report**  The Clerk’s Report on the position of various matters was considered. (copy attached to the official copy of the minutes)  SDDC Summer Provision 2019 - Application submitted in accordance with activities agreed at the last meeting.  Japanese Knotweed - Enquiries continue to make contact with the landowner responsible for the site adjacent to the Memorial Garden  Sub Station/Bus Shelters – Sub-station on Swadlincote Road has been cleaned and the bus shelters checked. |
| 9/19 | **Planning**  9.1 Consultations  **9 2018 1326 –** Bluebell Barn, Wood Farm Lane, Woodville.  Reconstruction of former garage/store building incorporating home office in lieu of mobile office.  **Decision:** No objection.  9.2Permissions  None. |
| 10/19 | **Grounds Maintenance**  10.19.1 Grounds Inspection Forms  Reports received from councillors for their grounds inspection areas.  10.19.2.Recreation Ground   * Footpath is getting worse and requires attention * Goalmouths are looking very tired.   1 member of public re-joins the meeting at 7.45pm.   * Play Area Project – A start date 14th Jan was proposed at very short notice and the site could not be cleared in time. The Chair and the Clerk will liaise with the Friends of Woodville, Proludic and Veolia to agree a new start date.   10.19.3 Occupation Lane   * Football pitches. The Chair updated members on the site meeting. Working party to meet with club to agree a way forward for use of pitches. The Clerk read out a letter of application from another local club interested in hiring Occupation Lane on a Sunday morning. Proposal to pitch share to be discussed with WRFC.   Cllr McEwan leaves the meeting at 8.10pm.  The Clerk advised an application had been made to the Community Payback Team to paint the containers.  10.19.4 Cricket Ground   * Replacement portable changing rooms and licence fees for 2019/2020 to be discussed at budget meeting.   10.19.5 Allotments   * Trees planted * Apologies from tenant for ruts caused by driving car along pathway. Inspected and not deemed to cause any permanent damage. * Noticeboard still required.   10.19.6 Memorial Garden  Clearance of boundary to be completed when fencing installed. |
| 11/19 | **Finance – Accounts (Current Status)**  11/19.1 The Clerk confirmed the council’s finances remained under control and reminded members the budget meeting will be held on Tuesday 22nd January 2019 at 7pm.  11/19.2 Risk Assessment Policy was reviewed.  **Resolved:** Risk Assessment Policy for 2018/2019 be approved. |
|  | 11/19.3 **Payment of Accounts**  The following accounts were approved for payment:  **Accounts for November**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Cheq No.** | **Name** | **In Respect** | **Amount** | **Vat** | **Total** | | SO | Employees Clerk & Ground Staff | Salaries (December) | 2635.78 | 0.00 | 2635.78 | | 502876 | HMRC | Tax & NI Employer/Employees (December) | 612.89 | 0.00 | 612.89 | | 502877 | DCC Pension | Pension Contribution (December) | 409.22 | 0.00 | 409.22 | | 502878 | Cain Brothers Timber Merchants Limited | Wood and materials | 55.10 | 11.02 | 66.12 | | 502879 | R.Massey & Son (Woodville) Ltd | Materials | 13.91 | 2.78 | 16.69 | | 502880 | Tollgate Garden Supplies (Woodville) Ltd | Refill Grit Bins | 335.00 | 0.00 | 335.00 | |
| 12/19 | **Correspondence**  The Clerk reported on correspondence since the last meeting.  Item Sender Detail  Email DALC General Circular  Email WRFC Adult Teams  Email SDDC CPS Application Grant Offer  Email SDDC Reporting Play Area Repairs  Email Scope Textile recycling banks  Email Derbyshire Police State of the Voluntary & Community  Sector Survey 2018 |
| 13/19 | **Date of Next Meeting –**  The Chair confirmed the next meetings would take place on:-  **Budget Meeting - 7.00pm on Tuesday 22nd January 2019 at the Woodville Methodist Church School Room, High Street, Woodville**  **Full Council Meeting - 7.00pm on Tuesday 12th February 2019 at the Woodville Methodist Church School Room, High Street, Woodville**  The meeting closed at 8.30pm.  ……………………………………………………….  Signed by the Chairman |